

Residential Tenancy Application Form

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed. A separate form is required for each intended occupant (they need to complete their own application form).

1. Property Applying For

Address _____
 Suburb _____ Post Code _____
 Periodic Term: Fixed Term: Specify Months: _____
 Commencement date of Tenancy _____ / _____ / _____
 Rent _____

2. Personal Details

Title _____ First Name _____ Initial _____
 Last Name _____
 Date of Birth _____ / _____ / _____
 Current Address _____
 Suburb _____
 Driver Licence Number _____ Date Issued _____
 (Copy Attached)
 Alternate ID _____ Number _____
 (e.g. Passport) (Copy Attached)
 Will you be parking a motor vehicle on the property? Yes/No
 Car Registration Number _____ Make/Model _____
 Home Phone Number _____
 Mobile Phone Number _____
 E-mail _____
 Occupation _____

3. Current Employment Details

Employer's Company Name _____
 Employment Address _____
 Suburb _____ Post Code _____
 Contact Name _____
 E-mail _____ Phone _____
 Length at current employment Years _____ Months _____
 Net Income (\$) _____ Per Week (\$) _____

4. Previous Employment Details (if less than 6 months at above)

Occupation _____
 Employer's Company Name _____
 Employment Address _____
 Suburb _____ Post Code _____
 Employer's Ph No. _____ Contact Name _____
 Length at previous employment Years _____ Months _____
 Net Income (\$) _____ Per Week (\$) _____

5. If Self-Employed, Please Complete the Following

Company Name _____
 Company Address _____
 Suburb _____ Post Code _____
 Business Type _____
 Position Held _____
 Accountant's Name _____
 Accountant's Phone Number _____
 Solicitor's Name _____
 Solicitor's Phone Number _____

6. Other Information

TOTAL NUMBER OF ALL OCCUPANTS TO RESIDE IN PREMISES: _____
 NAMES OF OTHERS TO OCCUPY THE PREMISES:
 1 _____ Occupation: _____
 DOB: _____ / _____ / _____ E-mail: _____
 Phone: HM _____ WK _____ MOB _____
 2 _____ Occupation: _____
 DOB: _____ / _____ / _____ E-mail: _____
 Phone: HM _____ WK _____ MOB _____

7. Next of Kin

Emergency Contact _____
 Relationship (e.g. Parents) _____
 Address _____
 Phone _____ Mobile _____
 Other/E-mail _____

8. Personal Referees

NAMES OF THREE CHARACTER REFEREES (NO FAMILY MEMBERS OR FRIENDS PLEASE)
 1 _____ Relationship _____
 E-mail _____ Landline _____ Mobile _____
 2 _____ Relationship _____
 E-mail _____ Landline _____ Mobile _____
 3 _____ Relationship _____
 E-mail _____ Landline _____ Mobile _____

9. Your Contact Number

Please provide a contact number that you the applicant are available on all day.
 Contact Number: _____

10. Current SituationAre you the: Owner Tenant

Present Landlord _____

E-mail _____

Phone: HM _____ WK _____ MOB _____

Reason For Moving _____

How long have you lived at the current address? Years _____ Months _____

Name of Agent (if applicable) _____

Phone Number _____ E-mail _____

Rent Paid Per Week(\$) _____

Was bond repaid in full? Yes/No _____ If No, please specify why _____

11. Previous Rental History (if at above less than 3 months)Were you the: Owner Tenant

Present Landlord _____

E-mail _____

Phone: HM _____ WK _____ MOB _____

Reason For Moving _____

Name of Agent (if applicable) _____

Phone Number _____ E-mail _____

Rent Paid Per Week(\$) _____

Was bond repaid in full? Yes/No _____ If No, please specify why _____

15. Declaration

I acknowledge that this is an application to rent this property and that my application is subject to the owners' approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a Tenancy Contract to be prepared by the Agent pursuant to the Residential Tenancies Act 1986.

I acknowledge that I will be required to pay rent in advance by automatic payment and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest in receiving such information; this may include a tenancy database.

(Signature)

Date: / /

PRIVACY STATEMENT

The personal information you provide in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties, including Landlords and their advisors, referees, other agents and third party operators of tenancy reference databases such as Baycorp, National Tenancy Database and Tenancy Information New Zealand.

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12. If Student. Please Complete the Following

Place of Study _____

Course Being Undertaken _____

Course Length _____

Enrolment Number _____

Campus Contact _____ Phone _____

Course Co-ordinator _____ Phone _____

Income(\$) _____

Parent's Name _____ Phone _____

E-mail _____

Parent's Address _____

13. PetsDo you object to a 'No Pets' clause in a residential tenancy agreement? Yes NoDo you have a pet? Yes No

If yes, what type: _____

I/we do not intend to have a pet in or on the premises without permission in writing from the landlords or their agent.

14. How did you find out about this property? (Please tick) Rental List Newspaper Office www.marionbarnes.co.nz Other _____